

# *Town of Rusk — Rusk County, Wisconsin*

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## **BUILDING PERMIT INFORMATION PAGE**

*Per Town of Rusk Ordinance 2017–01, a Building Permit must be obtained prior to any construction, and before any manufactured home or mobile home enters the Town of Rusk.*

**Building Inspector will be in touch with you after Permit is issued.**

**Please NOTE:** *If the driveway providing access to the building was established after Sept. 2, 2014, a Town DRIVEWAY PERMIT must be on file with the Town Clerk before a Building Permit will be issued, unless the driveway connects to a County road (CTHs D, F, W).*

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**1) Contact the Rusk County Zoning Department:**

Ms. CeCe Tesky, Zoning Administrator, 715-532-2156 (W), [ctesky@ruskcountywi.us](mailto:ctesky@ruskcountywi.us)

**2) Mail your Building Permit Fee, payable to the Town of Rusk to:**

Donna Matus, Town Treasurer, N1456 Sugar Lake Rd, Chetek, WI 54728

**3) Provide the Town Clerk\* with:**

- completed Town of Rusk Building Permit Application <http://www.townofrusk.com/forms-and-permits>
- copy/copies of your County permit/s and, as required, a Town Driveway Permit (*see above*)
- copy of your floor plan for any new or remodeled dwellings
- map of the property with the proposed building location
- Building Permit Fee receipt from the Town Treasurer

**4) Permits shall expire 24 months after the date of issuance.** If the building or structure is not completed within this 24 month period, a new Town of Rusk Building Permit must be obtained.

**5) The penalty for non-compliance is a fine of \$350,** plus any attorney fees.

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## **Town of Rusk Building Permit Fee is \$75.<sup>00</sup>**

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**A Building Permit IS REQUIRED for:**

- building or installing a new structure as a one- or two-family dwelling
- building or installing any freestanding garages
- renovation, remodeling, &/or expansion of existing structures that increases the square footage or costs more than \$20,000.<sup>00</sup> (**NOTE:** decks are to be included in overall measurements of expansions)
- major changes to mechanical systems that involve extensions
- new decks, attached and unattached
- adding electrical &/or plumbing systems to an existing structure that previously did not have electrical &/or plumbing systems

**A Building Permit IS NOT required for:**

- Normal repairs of HVAC, plumbing, and electrical equipment or systems
  - Finishing or re-finishing of interior surfaces
  - Installation of interior cabinetry
  - Re-siding
  - Re-roofing; **HOWEVER**, a Building Permit—accompanied by structural load-bearing calculations—**shall** be required for re-roofing a building if the proposed re-roofing would constitute a third or more layer of roofing.
  - Any structure valued at less than \$500.<sup>00</sup> and without electrical service or plumbing
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\* **Town Clerk**—Anne Konvicka, Box 61, Chetek, WI 54728 • 715-642-3399(M) E-mail: [rusktownclerk@gmail.com](mailto:rusktownclerk@gmail.com)

**Building Inspector**—Daryl Dostal, Cameron, WI • 715-458-0741(M) E-mail: [ddostal9999@charter.net](mailto:ddostal9999@charter.net)

[www.townofrusk.com](http://www.townofrusk.com)